



2011 Conference Theme: Learn Together. Grow Together.

ACA Mid States Camping Conference • Call for Presentations – Deadline: November 1, 2010

You are invited to submit your proposal to share your knowledge at the Nineteenth Annual ACA Mid States Camping Conference, March 10-12, 2011 at Pheasant Run Resort in St. Charles, Illinois.

Proposals that incorporate the theme are strongly encouraged and considered above others.

Please see our website, [www.acamidstates.org](http://www.acamidstates.org) to complete this online.

All information on both pages of this form must be completed in order to be considered for our program. Please type or print neatly.

**Presenter(s) Information**

Presenter/Primary Contact Name:

Camp/Organization/Business:

Address:

City:

State:

Zip:

Phone:

Work Phone:

Cell Phone:

Email:

Fax:

ACA Section:

1<sup>st</sup> Time Mid States Speaker:  Yes  No

Please provide a short biography including experience, education, role in camp, etc. Maximum 35 words please.

Second Presenter Name:

Camp/Organization/Business:

Address:

City:

State:

Zip:

Phone:

Work Phone:

Cell Phone:

Email:

Fax:

ACA Section:

1<sup>st</sup> Time Mid States Speaker:  Yes  No

Please provide a short biography including experience, education, role in camp, etc. Maximum 35 words please.

**Proposed Session Information**

Proposed Session Title:

Proposed Session Description (Max 35 words):

Please state three goals or objectives for the attendees of the session.

Type of Proposed Session	
<input type="checkbox"/> Lecture <input type="checkbox"/> Group Discussion <input type="checkbox"/> Panel Discussion <input type="checkbox"/> Hands On/Interactive	
Will Session Be Loud: <input type="checkbox"/> Yes <input type="checkbox"/> No	Extra Activity Space Needed: <input type="checkbox"/> Yes <input type="checkbox"/> No
Target Audience of Proposed Session	
Check All That Apply: <input type="checkbox"/> Director <input type="checkbox"/> Counselor <input type="checkbox"/> Program <input type="checkbox"/> Health <input type="checkbox"/> Facility <input type="checkbox"/> Volunteer <input type="checkbox"/> Student <input type="checkbox"/> Camp Professional w/More Than 5 Years <input type="checkbox"/> Other: _____	
Topic Area for Proposed Session	
<input type="checkbox"/> Program <input type="checkbox"/> Staff/Human Resources <input type="checkbox"/> Day Camp <input type="checkbox"/> Campers and Families <input type="checkbox"/> Special Populations <input type="checkbox"/> Operational Management (facilities, budget, food, marketing, etc.) <input type="checkbox"/> Other: _____	

Preferred Day of Presentation	
<input type="checkbox"/> Thursday, March 10 <sup>th</sup> <input type="checkbox"/> Friday, March 11 <sup>th</sup> <input type="checkbox"/> Saturday, March 12 <sup>th</sup> <input type="checkbox"/> Any Day	
For Speakers with Multiple Sessions	
If you are submitting more than one proposal, do you want your sessions to be back to back or split up? Please note that AV requirements may require you to change rooms in between.	
Preferred Room Set-Up	
<input type="checkbox"/> Theatre (rows of chairs) <input type="checkbox"/> Classroom (tables and chairs) <input type="checkbox"/> Open (chairs in circle)	
Audio/Visual Equipment Needs – You May Bring Your Own	
<input type="checkbox"/> Overhead Projector <input type="checkbox"/> Extension Cord <input type="checkbox"/> Screen	
Is there anything else extraordinary about the session that would assist in our planning of rooms, etc?	

Presenter(s) Guidelines	
<ol style="list-style-type: none"> <li>1. Appearing before colleagues in the camp profession is an honor and privilege.</li> <li>2. It is expected that participants speaking at Mid States register for the conference.</li> <li>3. It is expected that presenters consider the conference theme when preparing for their session. Proposals that include the conference theme are considered above other proposals.</li> <li>4. All related expenses for registration, travel, hotel accommodations and meals will be at the presenter's expense.</li> <li>5. It is expected that speakers are available to present anytime during the conference schedule. Presentation date and time will be at the discretion of the Program Committee.</li> <li>6. All education sessions are 1 ¼ hours (75 minutes).</li> <li>7. Session presenters are asked to provide appropriate handouts. Person's giving art and cooking sessions may apply to the Program Chair for limited reimbursement if supplies prior to the conference. All other costs are at the presenter's expense.</li> <li>8. All rooms are equipped with a flip chart and markers. Presenters are encouraged to provide their own AV equipment. Screens, overheads, and extension cords are available on a very limited basis and must be requested on the Call for Presenters form.</li> <li>9. Presenters are required to refrain from promotion of their specific products or services during the education session.</li> <li>10. Confirmations will be emailed out by November 15<sup>th</sup>.</li> </ol>	
<input type="checkbox"/> <i>By checking this box, I am indicating that I have read and understand the Presenter Guidelines and that I agree to abide by these stated guidelines if I am selected to present at the 2011 ACA Mid States Camping Conference.</i>	

*I have read and understand the policies and guidelines as set forth in this document. I also agree that, to the best of my knowledge, all information in this Call for Presenters form is complete and accurate.*

Signature(s): \_\_\_\_\_

Printed Name(s): \_\_\_\_\_

**PLEASE RETURN THIS FORM TO:**

Colette Marquardt, Program Chair • campismylife@gmail.com or 962 Wedgewood Lane, Aurora, Illinois, 60506  
 Phone: (630) 222 – 7750 or Call for Fax Number • *Please direct all questions or comments to Colette Marquardt.*